

JADUAL KURSUS

KURSUS *MANAGEMENT TOOLS* 2/2025

	8.30 – 9.00 pagi	9.00 –10.30 pagi	10.30 – 11.00 pagi	11.00 pagi – 1.00 tengah hari
01/07/2025 (Selasa)	Introduction to Management Tools and Overview on Required Skills Towards Effective Organisational Management (Pn. Nuraizah binti Mohd Zam)		Minum pagi	Unleashing Your Creative Thinking in an Organisation (Pn. Lai Shevren)
02/07/2025 (Rabu)	Practising the Appropriate Tools for Communication (Pn. Nuraizah Mohd Zam)			Pengenalan Kepada Konsep Malaysia Madani (Pn. Nuraizah binti Mohd Zam)
03/07/2025 (Khamis)	Problem Solving in an Organisation (Pn. Nuraizah binti Mohd Zam)			Strategic Tools for Managing an Organisation (Pn. Lai Shevren)